

PTPF Policy

PARENT TEACHER PRAYER FELLOWSHIP (PTPF)

The PTPF at OCS was organized to improve the relationship between OCS families and the school and to enhance the "fellowship between parents and teachers" at OCS.

Parent Teacher Prayer Fellowship Constitution (Revision 2005)

Article 1–Name

Section 1

The name of the association will be Oroville Christian School (OCS), Parent Teacher Prayer Fellowship (P.T.P.F.).

Article II–Objectives

Section 1

To promote the spiritual, physical, and academic welfare of the students in the home, school, church, and community.

Section 2

To develop a closer relationship between the home and the school, so that teachers and parents may cooperate effectively in the Christian training of the children.

Article III–Policies

Section 1

The purpose of the fellowship is to provide spiritual, inspirational, educational, and financial support for the administration, teachers, staff, parents, and students. That purpose should be reflected in all their activities.

Section 2

This association will be non-commercial, interdenominational, and nonpartisan. No commercial enterprise and no candidate will be endorsed by it. Neither the name of the organization nor the names of its officers in their official capacities will be used in any connection with a commercial concern or with any partisan interest or for any purpose other than the regular work of the organization.

Section 3

This association will not seek to direct the administrative activities of the school or to control its policies.

Section 4

This association will only hear grievances from parents, students and teachers in regards to and limited to P.T.P.F. activities. Any other grievances will be directed to O.C.S. Administration.

Article IV-Membership

Section 1

Regular membership. All parents/guardians having children in the school are automatically members. Teachers in the school are automatically considered members.

- A.** Dues in the amount of \$50 per family will be collected each school year.
- B.** Each family is entitled to one (1) vote at any regular meeting.

Section 2

Associate membership. Same requirements as regular membership. Any person who does not have a child in school and is interested in the objectives for which the fellowship is organized may become an associate member, but shall not be eligible to hold office or to vote.

Article V–Officers and Elections

Section 1

PTPF members in a school-wide vote will elect the PTPF Board. Board positions will be selected at the first PTPF board meeting after the elections. Officers will be elected by a simple majority of those present at that meeting. The elected officers of the Board will be the President, Vice President, Secretary, Treasurer and up to three Members at large. The O.C.S. School Board will appoint a Liaison who will also be a PTPF Board member. Written nominations for board members must be received by March 31st. The Board is responsible for approving and determining their willingness and suitability to serve. Names of the nominees will be presented by April 15th.

- a. These officers will be elected biennially by ballot by May 1st assuming office on July 1st.
- b. Each term is for a two (2) year period.
- c. No officer will be eligible for the same office for more than two (2) consecutive terms.
- d. Nominees for the office will adhere to the school's statement of faith.

Section 2

Furthermore, they will show evidence that they are mature believers who attend a Bible believing church regularly and be able to obtain a pastor or elder's recommendation of their qualifications to serve in a Christian leadership role.

Section 3

An appointee of the PTPF Board will fill a vacancy within any office.

Section 4

The elected officers may be with a husband-wife team, or a single person.

Article VI-Duties of Officers

Section 1

The President will preside over all regular PTPF meetings and all bimonthly meetings of the PTPF Board and will perform all other duties pertaining to the office. The President will be an ex-officio member of all Standing Committees. Other duties of the president will be the following:

- a. Coordinating officers and committee chairmen and keeping them accountable for their work.
- b. Keeping the OCS administrator informed of PTPF decisions and activities.
- c. Encouraging a cooperative, prayerful team spirit.
- d. Organizing PTPF meetings and regular prayer meetings.
- e. Keeping the PTPF team submissive to the constitution guidelines; seeking the cooperation and counsel of the administrator.

Section 2

The Vice-President will assist the President in all duties as stated in Section 1 and preside at all meetings in the absence of the President.

Section 3

The Secretary will keep a record of all decisions at PTPF Board meetings and the regular PTPF meetings, and will perform such other duties as may be delegated by the President.

Section 4

The Treasurer will receive all monies of the fellowship, will keep an accurate record of the receipts and expenditures, and will payout funds only as authorized by the Board. The Treasurer will make a full report at each meeting of the fellowship and at other times when requested.

Article VII–Duties of the Standing Committees

The PTPF Board will direct the following committees:

- a. Publicity
- b. Prayer & Devotional
- c. Hospitality (Child Care, Refreshments and Decorations)
- d. School Promotion
- e. Activities f. Fundraising

Article VIII–PTPF Meetings

Section 1

A regular meeting of the organization will be held at least three (3) times during the school year, a time, date, and place determined by the PTPF Board. At least five (5) days notice shall be given to the membership.

Section 2

Simple majority will determine membership vote on Board decisions.

Article IX–Board

Section 1

The Board will consist of the elected officers: President, Vice President, Secretary, Treasurer and the O.C.S. School Board will appoint a Liaison who will also be a PTPF Board member.

Section 2

Regular meetings of the Board will be held bi-monthly during the school year. The President may call other meetings as necessary.

Section 3

The board will direct the execution of any fund-raising projects. Their duties will be to approve and direct expenditures of the membership budget. All expenditures beyond the budget must be approved by a membership vote.

Section 4

An Annual Budget will be presented to the OCS Board for approval at their August meeting.

Article X-Rules of Order

Section 1

The rules contained in "Robert's Rules of Order, Revised" will govern this fellowship in all cases where applicable.

Article XI-Amendments

Section 1

Amendments to this constitution may be made only after ratification by a two-thirds vote of the members present at a regular PTPF meeting. Notice of proposed amendments must be given to all regular members at least one month before the voting.

Section 2

Proposed amendments must be approved by the OCS Board prior to being submitted for membership vote.